Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	SANT BABA BHAG SINGH MEMORIAL GIRLS COLLEGE OF EDUCATION
Name of the head of the Institution	Dr. Ravinder Kaur
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01636249722
Mobile no.	9815169720
Registered Email	principalsbbs@gmail.com
Alternate Email	ravinder2k4@yahoo.com
Address	Sukhanand
City/Town	Baghapurana
State/UT	Punjab
Pincode	142049

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Ms. Kavita
Phone no/Alternate Phone no.	01636249722
Mobile no.	9872609324
Registered Email	principalsbbs@gmail.com
Alternate Email	kavitasinglabti@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://education.sbbsmgc.in/edu-aqar201617.html

4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://education.sbbsmgc.in/edu-academic-calender.html

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.62	2014	04-Sep-2014	09-Dec-2019

6. Date of Establishment of IQAC	07-Aug-2010

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Life Skills	09-Feb-2018	172

	1	
Extension Lecture on topic Legal Awarenesss	28-Mar-2018 1	172
Extension Lecture on topic creation of universe -Gurbani and Science	29-Nov-2017 1	172
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

One workshop on Life Skills, 2 Extension Lectures, Annual Athletic Meet, Educational Tour, Ensures implementation of the institutional calendar prepared at the beginning of the session.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
View File	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Management Committee	12-Jul-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	27-Feb-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum is planned and delivered each year as per instructions provided by Panjab University Chandigarh. University Academic calendar and guidelines are strictly followed by the institution for better implementation of the curriculum. At the beginning of the academic year a student orientation program is organized for better understanding about the theoretical and practical aspects of the syllabus. Faculty members also discuss modes of curriculum transaction and evaluation with the students.Various co-curricular activities such as debates , discussions, poster making competitions are organised throughout the year for harmonious personality development of the students as well as for effective curriculum delivery. Apart from this, expert lectures, workshops, seminars, extension lectures are organized by the institution for quality input of the curriculum.The vision and mission of our institution is to promote academic excellence and to create humane, self reliant teachers to meet the local and global challenges of the society which reflects the commitment of the institute towards holistic development of the students and inculcation of national and human values in them through academic, co-curricular and socially meaningful activities. Moreover institute focuses on relevant quality training programs of education for students to make them knowledgeable, competent and skillful members of the emerging society. The institute has well qualified, dedicated and experienced faculty. The traditional classroom teaching is

supplemented by regular tests, tutorials, group discussions, extensive lab work, projects assignments etc. While teaching students evolving definitions and concepts, a sincere efforts are made to cover latest developments in each subject area. The classroom environment is congenial and makes learning proactive. Students learn a sense of team spirit, responsibility and professional integrity along with the syllabus. The institute and faculty members adopt numerous policies for bridging the knowledge gap of enrolled weak students to enable them to cope with the programme of their choices as well as to promote, reward and facilitate 'advanced' learners. This includes mentorship, tutorials and remedial teaching. The entire approach is student centric. For well planned curriculum delivery lesson plans are prepared by every faculty member before commencement of the semester. Internal house tests are conducted before the final examination to evaluate performance of students. Furthermore periodic attempts are made to enhance the curriculum delivery mechanisms in our college by providing periodic orientations and in-service programmes to the teachers to improve their teaching skills and to adopt a variety of innovative methods of teaching.With the utmost care university prescribed B.Ed. curriculum is completed on time in each session. To strengthen students, learning and cater the individual differences in learning suitable mechanisms are opted. The institution aims to develop new paradigms and to ensure quality management system for better curriculum planning and implementation. Continuous review of students progress syllabus completion, performance of the students and other activities are done time to time .

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MEd	General	25/04/2017
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	General	58
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback obtained from all sources is analyzed at different levels and steps are taken at institutional level to improve functioning. Feedback of stake holders is sought regularly about infrastructure and learning resources for ensuring their constant satisfaction. Accordingly continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. Feedback is collected at various levels during academic session. The academic feedback is taken from class representatives and for general feedback views of teachers and students are taken on facilities like canteen, common room, general hygiene and campus cleanliness. The action is taken by the authority to resolve urgent problems immediately. The problems which require management approval are put before the management committee and are addressed accordingly. Feedback regarding students performance and behaviour is collected regularly with the help of class representatives and shared with the faculty for necessary actions.The alumni of the college provides feedback during alumni meet organized by the college each year and feedback collected is used for helping students to gain extra recognition and for further improvements. At the end of each year feedback forms are provided to pupil teachers or in the other words staff appraisal by the pupil teachers in written form is a practice followed annually. These forms are stored and given to the concerned staff members who critically analyses the rating and feedback given by pupil teachers and also review the effectiveness of the teaching learning strategies used by them. A consolidated report of appraisal received is then prepared by the concerned faculty and results are presented for improvements.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	General	50	8	4
BEd	General	100	95	90
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	90	4	11	4	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	15	Nill	1	Nill	Nill
View File of ICT Tools and resources					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The growth of an institution is directly correlated with a cordial student –teacher relationship and an academic system falling in line with the needs of the students and society .The faculty members serve as mentors or thought partners for students in their academic journey so that they develop as independent learners. Mentoring also helps to render equitable services to students irrespective of their background. The respective pedagogy faculty members extend personal guidance to the students and carry out remedial programmes for students and low achievers. The faculty and the Principal can be approached any time for the help related to the courses. The Grievance and Redressal Cell address the grievances put forth by the students and faculty as it believes that safe- guarding the dignity of the students in the utmost priority in the agenda of an institution functions to its maximum potential .The Principal also meets with the student body from time to time and interacts with them in an open manner to check if they are satisfied and doing well.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
90	15	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
4	15	Nill	4	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Nill	semester	31/05/2018	Nill

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous assessment having weightage from 25 to 50 in internal marks depending upon course objectives , learning outcomes and pedagogy . Various components for continuous assessment are defined and used. Internal examinations i.e. written examination are held at every semester end.The weightage of end semester external examination varies from 50-75 .Students subject knowledge is assessed through direct and indirect method of assessment methodology / tools like comprehensive examination case studies are decided keeping in mind the parameters/ learning outcomes to be measured and the desired emphasis during the delivery of a programme as prescribed in the course curriculum. The students who are little slow in their grasping as compared to their counterparts are identified on the basis of their class participation, pass percentage, classroom performance and regularity in submission of assignments, punctuality and personal interactions. Revision lectures to help the students to have insight to the previously covered topics and connecting with the new topics. Parents are also kept in the loop , the institute provide academic counseling through parent teacher meetings periodically to enhance the communication among parents, teachers, students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute adheres to the academic calendar prepared according to the calendar provided by Panjab University, Chandigarh. Every year, the academic calendar for the institute is prepared and activities are scheduled accordingly for smooth functioning. This ensures that the curriculum is enriched through related activities like guest lectures, extension series and faculty interaction. For the academic session, academic calendar is followed for conducting examination for the academic term. It is also displayed on the institute website and is also shared with the head of the department as to ensure proper execution. Academic calendar is strictly followed to accomplish the syllabus within the time limit.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

NA

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0	MEd	General	4	4	100
0	BEd	General	81	81	100

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NA

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	Nil	Nill	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	0	Nil	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	Nill	Nill	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	4	Nill	2
Presented papers	2	2	Nill	Nill
Resource persons	Nill	Nill	Nill	Nill
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Extension Lecture	Youth Services Department, Moga	11	65
National Youth Day	Youth Services Department, Moga	11	65
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	Nil	Nil	Nill	Nill
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nill	Nill	6. Govt. High School Panjgrain Khurd (Moga) 99882-93808	Nill	Nill	Nill
Nill	Nill	5. Govt. High School Demru Khurd (Moga) 9417377387	Nill	Nill	Nill
Nill	Nill	4. Govt. Sen.Sec. School Mari Mustafa (Moga) 01636-279898	Nill	Nill	Nill
Nill	Nill	3. Govt Sen.Sec.School Wander (Moga) 01636-1244915	Nill	Nill	Nill
Nill	Nill	2. Bhai Ajmer Singh Sen.Sec.School, Thathi Bhai (Moga)	Nill	Nill	Nill
Temporary	Internship Programme	1. S.B.B.S.M.Public High School,	01/08/2017	21/11/2017	65

		Sukhanand (Moga)01636-249590			

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	Nill

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3219534	3137630

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nill	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text	3718	258368	63	12576	3781	270944

Books						
Reference Books	617	83765	Nill	Nill	617	83765
Journals	24	20100	Nill	Nill	24	20100
e-Journals	19	Nill	Nill	Nill	19	Nill
Digital Database	Nill	Nill	1	26650	1	26650

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	23	1	1	1	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	23	1	1	1	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2147576	2095716	210415	148356

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by

holding regular meetings of various committees. Laboratory- Record of maintenance is kept by lab incharge in the register. Repairing and maintenance of sophisticated lab equipments are done by technicians. Library- 1.Requirement and list of books is taken from the concerned staff involved in the process. 2. To ensure return of books 'no dues' from the library is mandatory for students before appearing in the examination. 3. Suggestion box is installed inside in the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. Sports- Record is maintained by sports incharge. The college authority purchases equipments by calling quotation from the reputed sports outlets. Computers- The office of the principal decides about purchasing necessary equipments as per recommendations received from the incharge of computer lab, staff and the administrative office of the college. Lab incharge modified or changed whenever necessary. Classroom facilities- The maintenance of classrooms is a regular exercise. The cleanliness of class room is ensured by sweepers. After the admission process in every semester it is ensured that all the classrooms have adequate desks, benches. The fans and electrical appliances are checked whenever requirements are found.

NA

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Institutional Scholarship	1	38000
Financial Support from Other Sources			
a) National	1. Sikh Minority, 2. SC Scholarship	24	0
b)International	Nil	Nill	0

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nill	Nill	0

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	Nil	Nill	Nill	Nill	Nill

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nil	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	20	B.Ed.	Education	various arts and science colleges	Math-03, Physics-02,Fashion Designing-01, Punjabi-11,M.A.English-03
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	7
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic Meet	Institutional Level	55
Talent Hunt	Institutional Level	35
Diwali Celebration	Institutional Level	21
Lohri Celebration	Institutional Level	31
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nil	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council provides support for smooth functioning of the college by taking active participation in consultations and discussions along with the heads of institution for qualitative improvement for academic and administrative services to the B.Ed. and M.Ed. students. Besides, the student's council shares the responsibility of conducting various curricular and co curricular activities such as celebration of festivals, functions, sports day, teachers day, women's day, lohari celebration etc. Similarly the college student's council takes active part in organizing and conducting of sports and cultural activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college administration is decentralized we have open door policy, where anyone can talk to chairman or management by taking permission. The college has flexibility at departmental level. Faculty members prepare their subject notes and lesson plan, which are upgraded in every semester. Subject notes prepared by faculty are available for reference. Apart from this, each section of B.Ed and M.Ed. have class representative. Students are members of various houses and representative of each house is also chosen so as to include students in decision making process.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	**Admission committee is consisting with senior teachers as members. Guidelines are given, based on the vision of the college such as inclusion of students from all sections of society and expansion across all strata of society. Application for admission**

	are guided and council to choose the teaching subjects according to their qualification.
Industry Interaction / Collaboration	The college collaborates in other neighborhood institutes in the field of teaching and sharing resources. The college takes help from sister institute during internship days. Industrial visits are organized for students for the clarity of concepts.
Human Resource Management	For updating knowledge and skills, training programs are conducted for teaching and non teaching staff. ICT and computer literacy programs are conducted for making staff more efficient. For moral and ethical development, value education is also provided. Workshops and seminars are organized to impart knowledge about recent trends in teaching and learning.
Library, ICT and Physical Infrastructure / Instrumentation	The college has well established library where adequate number of books are available. Book bank facility is provided to needy students. Previous question papers are provided to students for reference. Various softwares are downloaded in library computers so that students can search information easily.
Research and Development	Faculty members are notified about participation, presentation and publication of research papers through college office. Students are also encouraged to take a research and attend various seminars and workshops to inculcate habit of research and reasoning among students. Various seminars and conferences are also organized by college.
Examination and Evaluation	To evaluate students, regular class tests are taken. House exams are also organized for preparing students for final exams. Students performance in these examinations is shared with parents. Low achievers are counseled by class teachers. Parents are also invited to discuss their children’s under achievement with principal and class teachers.
Teaching and Learning	To improve teaching and learning remedial classes and value based teaching is done. Students are provided with proper demonstration of various teaching skills and teaching methods. The teachers participate in various workshops, Seminars and refresher

	courses for their professional development and improve their teaching skills. Teaching through PowerPoint presentation is also used for effective teaching and learning.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All the necessary and informative material is uploaded on college website for further guidance of students. Anyone seeking information related to education can consult through this media. Teachers also take assistance from the online education applications for planning their lessons and developing learning material. Notices are circulated via e mails.
Administration	- The administration communicates with governing members as well as teaching staff through e mail. - All important administrative information including notices is regularly published on website. - Fully automated administrative office with 24x7 internet facility is there. - The institution is equipped with CCTV cameras installed at various places of need. - ICT has been introduced in the administrative purposes.
Finance and Accounts	Accounts of the institution are maintained through college clerk and charted accountant. The financial informations are uploaded on college website.
Student Admission and Support	Whatsapp groups are made for students to help them and to provide the brief notices of any event happening in the college. These are also used for awareness of students and smooth functioning of the college. The college website acts as a mirror of the college information, admission and online transaction of information.
Examination	Filling of online forms, obtaining admit cards, uploading assessment etc. everything is done in online manner. The results of students in final examination are uploaded on college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support

		workshop attended for which financial support provided	professional body for which membership fee is provided	
Nill	Nil	Nil	Nil	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nill	Nill	Nill	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	Nill	Nill	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal and external audits regularly. The allocation of funds for various activities placed before Finance committee for getting approval and same is placed before the college Governing body. The financial Internal audited report is submitted to secretary of institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	C.A.	Yes	Clerk.
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	Nil	Nill	Nill	Nill	Nill
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill

Ramp/Rails	No	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	Nil	Nil	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Extension Lecture on topic Creation of Universe- Gurbani and Science	29/11/2017	Nil	172

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Polythene free campus, clean and green pollution free campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I Ask Question Box ?, Dialogue Approach is applied in classes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

NA

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision:- The vision of the institution is to promote academic excellence and

create humane, self reliant teachers to meet the local and global challenges of the society. Priority: The priority of the institution is to promote academic excellence in girls of rural areas and to make them competent and skillful teachers for the society. Thrust: The thrust of the institution is empowerment of women in rural areas.

Provide the weblink of the institution
NA

8.Future Plans of Actions for Next Academic Year

Working on plan to enhance pedagogical skills of the teachers as well as pupil teachers, Extension activities will be organised in the next year.